

**Willand Parish Council**  
**Payments Awaiting Authorisation List**

5th December 2025

**Table A - invoices for payment**

Table A - Invoices for payment							
Code	Invoice Date	Bank	Description	Supplier	Net	VAT	Total
Office Admin - Membership	01/11/2025	Lloyds Community Account - 9569	CPRE Annual Membership	CPRE	36.00		36.00
Office Admin - Accounts Software	25/11/2025	Lloyds Community Account - 9569	Scribe Accounts Software Annual Fee	Starboard Systems Ltd T/A Scribe Accounts	660.00	132.00	792.00
Cemetery Expenditure - Grass, All Grounds Maintenance - Chestnut Drive, Mallow Court, South View & Worcester Crescent	01/12/2025	Lloyds Community Account - 9569	Grass cutting November - Cemetery and Play Areas (Chestnut Drive, Mallow Court, South View & Worcester Crescent	Four Seasons Tree Services	219.50	43.90	263.40
Village Services - Christmas Lights, Install, remove, storage	01/12/2025	Lloyds Community Account - 9569	Christmas Lights 2025 removal & storage	Blachere Illuminations UK Ltd	1,511.25	302.25	1,813.50
All Grounds Maintenance - Weed Spraying	01/12/2025	Lloyds Community Account - 9569	Autumn 2025 Weed Spray	Halcyon Landscapes Ltd	760.00	152.00	912.00
Magazine Expenditure - Printing	30/11/2025	Lloyds Community Account - 9569	Dec 2025/Jan 2026 Magazine edition printing	Brightsea Print Group	1,016.00		1,016.00
Cemetery Expenditure - Grass Cutting	02/12/2025	Lloyds Community Account - 9569	End of season strimming Wildflower Area Cemetery	DMW Garden Services	30.00		30.00
All Grounds Maintenance - DCC Verges	03/12/2025	Lloyds Community Account - 9569	Verge Cut December - Final cut of season	South West Grounds Maintenance	728.28	145.66	873.94
All Grounds Maintenance - Play Area Misc	04/12/2025	Lloyds Community Account - 9569	Wetpour repair Jubilee Field - area where damaged rocker removed	Play UK Playgrounds Ltd	85.00	17.00	102.00
Notes:				Total	5,046.03	792.81	5,838.84

**Table B - additional payments made since Nov List**

Staff Salaries	N/A	Lloyds Community Account - 9569	Salary Payments	N/A	3,319.19		3,319.19
Office Admin- Monthly Office Cost	N/A	Lloyds Community Account - 9569	Home Working Standing Order - Regular Payment List	N/A	26.00		26.00
Bank Charges	10/10/2025	Lloyds Community Account - 9569	Monthly Lloyds Bank Charges 10/09 - 09/10. Debited 18/11	Lloyds Bank	5.51		5.51
Jubilee Field Reserve, Orchard Way Reserve, Cemetery Sundry Costs	31/10/2025	Lloyds Community Account - 9569	Tree Assessments - Jubilee Field, Orchard Way and the Cemetery. Agreed in minute 1109/13b	A M Lane Limited	989.00	197.80	1,186.80
Office Admin - Training	10/11/2025	Barclaycard	New Litter Picker online training courses - Manual Handling, Lone Worker & Slips, Trips and Falls	HSQE (Vital Skills)	42.00	8.40	50.40
Office Admin - Stationery	11/11/2025	Barclaycard	Black ink cartridge	Amazon	30.47	6.09	36.56
Office Admin - Training	18/11/2025	Barclaycard	Clerk Cyber Awareness & Data Protection/GDPR training (refresher). As agreed in minute 1311/12	HSQE (Vital Skills)	30.00	6.00	36.00
Office Admin - Clerks Phone	28/11/2025	Barclaycard	Monthly Phone costs - Regular Payment	Giffgaff	5.00	1.00	6.00
Notes:				Total	4,447.17	219.29	4,666.46

**Notes:**  
1. Salaries include tax rebate from HMRC payable to the new Litter Picker. Has been deucted from monies owed to HMRC for next payment due in January.

**Grand Total** **9,493.20** **1,012.10** **10,505.30**

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SEE NOTE