

VE Day Picnic - Jubilee Field

Willand Parish Council

Proposal for VE Day Picnic on Jubilee Field

Event Overview

Cllr Glover proposes hosting a community picnic in the park to celebrate VE Day on the 8th May between 3.30 p.m. and 6.00 p.m. The event will include various activities and stalls to engage the community and commemorate this significant day.

Insurance and Safety

The event will be hosted by the Charity Allies Mid Devon, who have approved the event and have their own Public Liability Insurance.

They have asked to use the Jubilee Field for the event, which the Clerk has agreed in accordance with the approved terms of use. These terms have been provided to Cllr Glover in writing. The Clerk has seen a copy of their insurance and confirms it covers events.

The Council's insurance will continue to cover the grounds, play equipment and other items such as benches and bins, which are owned, leased or maintained by the Parish Council.

Cllr Glover will carry out a risk assessment for the event and provide a copy to the Parish Council.

Facilities

To accommodate the needs of attendees, it is proposed that the Willand Youth Club toilets are hired at a cost of £10. This will provide essential facilities and contribute to the comfort of all attendees.

Due to the limited parking available at the Village, which is intended for hirers and users of the Village Hall, attendees should be advised to walk or park elsewhere. If parking at the Village Hall is required this must be agreed in advance with the Village Hall and written confirmation provided.

Activities

Cllr Glover proposes hiring a bouncy castle as one of the main attractions for children. This will provide fun and entertainment throughout the event.

It is proposed to use Bounce-On, as a local company, with the best provision for staffing and quality. They have a range of equipment and it is suggested that the following is booked:

- Large Bouncy Castle for £225
- 42 footlong obstacle course for £345
- Bounce and slide castle for £175
- Generator Hire £25

A total cost of £770

This would include free delivery, appropriate levels of staffing and full liability insurance. The company is not VAT registered.

The equipment will not be inflated in wet conditions and where winds are in excess of 24 m.p.h. There will be no charge if this occurs.

In the event of wet weather, the event will move into the Youth Club at a hire cost of £50 from 3.30 p.m. until 5 p.m. using the Youth Club's bouncy castle. The number who would be able to attend would be restricted to comply with the Youth Club's fire regulations. In this case the Youth Club's insurance will cover the bouncy castle.

First Aid

South West Ambulance will provide first aid services, ensuring that any medical needs are promptly addressed free of charge.

Community Involvement

Willand Preschool and PTFA will set up stalls to sell cakes and other items. This will not only add to the festive atmosphere but also support local organizations.

Request for Funds

1. Cllr Glover is asking the Parish Council to pay for the hire of the Bounce-On equipment at a cost of £770.
2. Cllr Glover is also asking the Parish Council to pay £10 for the cost of the Willand Youth Club toilets.
3. In the event of wet weather, the amount would reduce to £50 in total for the hire of the Youth Club.
4. The above can be funded from the Community Events Reserve, which has balance of £4,625.81.

Conclusion

Cllr Glover believes that this picnic will be a wonderful opportunity for the community to come together and celebrate VE Day, and kindly requests a contribution from the Parish Council's towards the event.

Cllr Glover would like to know if they could use the bins for disposal.

Submitted for consideration by the Willand Parish Council by Cllr Andrea Glover