

VE Day Picnic - Jubilee Field

Willand Parish Council

Proposal for VE Day Picnic on Jubilee Field

Event Overview

We propose hosting a community picnic in the park to celebrate VE Day on the 8th May between 3.30 p.m. and 6.30 p.m. The event will include various activities and stalls to engage the community and commemorate this significant day.

Insurance and Safety

We request that the Parish Council agree to host the event and that it is therefore covered by the Parish Council's Public Liability insurance.

Volunteers will run the event and Cllr Glover has prepared a risk assessment for the event.

Facilities

To accommodate the needs of attendees, we propose hiring the Willand Youth Club toilets at a cost of £10. This will provide essential facilities and contribute to the comfort of all guests. I understand from Francis Wilcox that because the Youth club are renting the toilets we don't require additional permission for requests to use the village hall car park.

Activities

We plan to hire a bouncy castle as one of the main attractions for children. This will provide fun and entertainment throughout the evening. I have struggled to get quotes in writing within the time limits, we have Exeter Bouncy Castle hire stating that an assault course and Bouncy castle would cost £300 with an additional £100 for staff and they would need access to electric, this could be a trip hazard and I haven't had quotes in writing received via email after chasing them twice. I think it would be hard to run the cable around the pump track. Their range is limited and there are risks to the public with running a long cable that distance that cannot be adequately mitigated.

I personally think the quote from Bounce-On to be the best for staffing, quality, insurance and are a local company. They have given a range of products to hire, that can be staffed and would come under their own insurance. I would like to submit that we go for the full list of equipment minus the music dome for the village after not doing any events in years. That the use of the equipment be free for all to use with the cost of living crisis. I therefore propose we book the big red Large Bouncy Castle for £237.50, 42

footlong obstacle course for £345, Bounce and slide castle for £187.50 and activity castle for £217.50, A total cost of £987.50. This would include generators, free delivery appropriate levels of staffing and insurance.

I had also spoken to fun-tasia.co.uk, who do the bouncy Castle park events and they have no availability that day. They will send us over a quote if we wish to book them in the future, they are doing their best to get a quote over to us by the end of the day.

First Aid

South West Ambulance will be present to provide first aid services, ensuring that any medical needs are promptly addressed free of charge.

Community Involvement

Willand Preschool and PTFA will set up stalls to sell cakes and other items. This will not only add to the festive atmosphere but also support local organizations.

Funding Request

Toilets cost - £10

Allowance for items such as bin bags, gloves and other small items - £50

Total of Bounce-on Equipment Hire £987.50 inc VAT (£822.92 Ex VAT)

Total requested from Willand parish Council - £1,047.50 inc VAT (£882.92 plus VAT)

There is a Community Events Reserve with a balance of £4,625.81, which can be used to pay for the event.

Conclusion

We believe that this picnic will be a wonderful opportunity for the community to come together and celebrate VE Day. We kindly request the Parish Council's approval to host the event.

We also understand that we would be responsible for cleaning any rubbish left behind.

We would like to know if we could use the bins for disposal.

All volunteers would undergo a meeting as set out in the risk assessment.

Submitted for consideration by the Willand Parish Council by Cllr Andrea Glover