



WILLAND PARISH COUNCIL

16 Tudor Grove, Cullompton, EX15 1XG

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You are hereby invited to attend a **Meeting of Willand Parish Council**, which will be held on **Thursday 13th February 2025 at 7.00 pm**, in the **Club Room at Willand Village Hall, Gables Rd, Willand**.

Members of the public are advised to submit questions to the Parish Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Debbie Bird
Parish Clerk

5 February 2025

Please note that: -

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Willand Parish Council is unable to make any decision on matters not listed within the agenda.
- Willand Parish Council will always attempt to record meetings.

AGENDA

1. **To consider the co-option of Stevie Anne Hutter as a Councillor to fill a vacancy on the Parish Council.** (Application form to be circulated)
2. **To receive any apologies from Councillors and record approval of reasons for absence.** (Please make any apologies known to the Parish Clerk)
3. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.**

- 4. Public Question Time - To receive questions from members of the public relevant to the work of the council. (A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)**
- 5. Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.**
- 6. Parish Council Minutes - To approve and sign the minutes of the Willand Parish Council Meeting held on Thursday 9th January 2025, as a correct record.**
- 7. To welcome the Mid-Devon District Council Cabinet Member for Parish and Community Engagement and the Town and Parish Liaison Officer to answer questions and discuss issues of concern to the Parish.**
- 8. Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make. (For information only)**
- 9. To receive reports from County and District Councillors. (For information only)**
- 10. Accounts Due for Payment and Receipts to include:**
 - a) To examine and agree the Summary of Receipts and Payments for 2024-2025, up to 31st January 2025, and to receive the bank reconciliation.**
 - b) To authorise payment of invoices received between the 7th January 2025 and 6th February 2025 and to minute ratification of additional payments made since the previous meeting.**
 - c) To note the Reserves Balance Report for 2024-2025, up to 31st January 2025.**
 - d) To ratify a transfer of £35,000 from the Instant Access Account to the Community Account (formerly Treasurers Account) made to pay the invoice to Dragon Play & Sports for the new Equipment at Jubilee Field, Orchard Way and Chestnut Drive. Payment due under contract. (Details of invoice in list provided for item 9b)**
- 11. To review and approve the Council's Statement of Internal Control for the financial year 2024-2025. (Clerk to circulate prior to meeting)**
- 12. To approve the installation of grass mat surfacing to the new adult multigym area at Orchard Way at a cost of £1,116, to reduce the impact of its usage on the ground below and adjacent. To be paid from the Orchard Way Reserve.**
- 13. To consider establishing a Neighbourhood Plan Implementation Advisory Committee if the Neighbourhood plan is accepted at the referendum and is formally "made" by Mid Devon District Council. (Cllr Little's report to be circulated)**
- 14. To consider whether the Parish Council should raise issues formally with Mid Devon District Council relating to the Zed Pod in Fir Close granted planning permission in July 2023 but yet to be built. (Documents to be circulated)**

15. To consider whether to replace two of the side panels on the field shelter in Jubilee Field.
16. To consider whether the Parish Council should make some funds available to local community groups to organise additional community events and facilities to provide warm spaces and support for vulnerable local people. (Information from the Chair to be circulated)
17. To consider the follow up email and amended draft Community Risk Register sent by Mid Devon District Council. (email and revised draft risk register to be circulated)
18. Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:
- a) Reference: 25/00127/TPO
Proposal: Application to remove 1 Oak tree stump (T1) to ground level and reduce and reshape 1 Oak tree (T2) by 1-1.5m protected by Tree Preservation Order 97/00008/TPO
Location: 7 Mulberry Close Willand EX15 2PA
- b) Reference: 25/00141/MARM
Proposal: Variation of condition 1 of planning permission 23/01172/MARM (Reserved Matters application 19/00364/MARM, pursuant to Outline application 15/01332/MOUT, for employment development of up to 5,256m² of B1, 2,651m² of B2 and 4,919m² of B8 units together with internal access roads, parking and associated infrastructure) to allow substitute plans in respect of the layout for Plot A
Location: Land at NGR 303681 111677 (North Of Mid Devon Business Park) Muxbeare Lane Willand Devon
19. Mid Devon District Council – Planning Decisions
To note Mid Devon District Council, the determining Authority, has made the following planning decisions. **NO PLANNING DECISIONS TO REPORT.**
20. Councillor Reports – At the discretion of the Chairman, to receive reports from Parish Councillors – strictly for information only.
21. Close