

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Willand Parish Council

County area (local councils and parish meetings only): Mid Devon

Financial year ending 31 March 2021

Prepared by (Name and Role): Kate Taylor Clerk/RFO

Date: 01/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
Lloyds bank Treasurers account account 1	19,273.9	
Lloyds bank Business Instant Savings account 2	38,374.1	
Nationwide 45 Day business saver account 3	50,085.0	
		107,733.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/21		
		-
Net balances as at 31/21 (Box 8)		107,733.0